



Fairfield Village Community Association

c/o Fairfield Village Hall, Stourbridge Road, Fairfield,
Bromsgrove, Worcestershire, B61 9LZ

Ethical Policy

Overview

Fairfield Village Community Association aims to ensure that throughout our operations we maintain a strict ethical and environmental code of conduct. We encourage our residents and supporters to also engage in an ethical and environmentally sound way of working, and for such reasons it is right that we lead from the front.

This policy is broadly broken down into two areas. The first seeks to detail our environmental impact and the way in which we can work to reduce the harmful impact and maximise our benefits to the community. The second area relates to our more general business practices.

We will review this policy at least once every 2 years, and update it as is necessary.

Environmental Impact

Fairfield Village Community Association believes that each and every one of us is responsible for achieving good environmental practice and operating in a sustainable manner.

We are therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating methods.

It is our priority to encourage residents, groups & businesses in our benefit area, as well as other stakeholders that we work with, to do the same, and support them wherever possible in such actions.

Our policy is to

- Wholly support and comply with, or exceed the requirements of, current environmental legislation and codes of practice.
- Minimise our waste and then reuse or recycle as much of it as possible.

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- Minimise energy and water usage at our events & activities in order to conserve supplies, and minimise our consumption of natural resources, especially where they are non-renewable.
- Apply the principles of continuous improvement in respect of air, water, noise and light pollution from our premises and reduce any impacts from our operations on the environment and local community.
- As far as possible purchase products and services that do the least damage to the environment and encourage others to do the same.
- Assess the environmental impact of any new processes or services we intend to introduce in advance.
- Use local suppliers wherever possible, to not only reduce the environmental impact, but also to support our local community

In order to help achieve this, the following actions will be undertaken:

Printing & Expendables

- We will print only what is needed;
- Use scrap paper, including for printing, if it is not confusing to do so;
- Photocopy only relevant documents/pages
- Make double-sided photocopies;
- Make changes to digital documents before printing
- Buy recycled paper where appropriate
- Buy recycled or replenished ink or toner for printing devices, unless this impacts on performance
- Use e-mail as opposed to physical post where appropriate
- Use appropriate sized envelopes

Energy Efficiency & Conservation

- Ensure all electronic devices are run in energy saving mode
- Ensure all electronic devices are switched off, or powered down, when not in use
- Ensure all lights are switched off when not in use
- Use renewable energy sources wherever possible

Catering & Entertaining

- We will avoid plastic and disposable cutlery where possible
- When providing refreshments use, or choose a locally based supplier or caterer that uses, wherever possible;
 - Locally sourced produce
 - Seasonal produce
 - Fair trade products, if available
 - Rainforest certified products, if available
 - British Farm Standard assured products
 - Organic produce where possible
 - Meat products that meet animal welfare standards

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Recycling

Through using local/domestic recycling collection facilities recycle, we will encourage the recycling of materials:

- Paper
- Card
- Magazines
- Glass
- Plastic
- Aluminium and tin

NB.

- Confidential waste will be cross shredded and then recycled.
- Electronic products will be recycled at the nearest suitable recycling centre.
- Energy efficient light-bulbs will be recycled at the nearest suitable recycling centre.

Travel & Functions

- Only travel if absolutely necessary;
- Use public transport where possible, unless this significantly increases cost or inefficiency;
- If private cars are used, share lifts if possible;

Working with sponsors and suppliers

Commitment to address ethical issues

Fairfield Village Community Association actively seeks opportunities to work with external organisations to achieve shared objectives. However, it is vital that we maintain our independence and do not allow external partnerships to bring the name of Fairfield Village Community Association into disrepute.

Fairfield Village Community Association therefore seeks, so far as is practical and within the constraints of UK law;

- initiatives that do not compromise the independent status of Fairfield Village Community Association
- To ensure that the activities of organisations we work with are consistent with our organisational values
- Fairfield Village Community Association is not used in a manner that would express or imply endorsement of an external company/organisation or its policies.

Avoidance Criteria

Partnerships with companies involved in any of the following activities will be avoided:

- Tobacco manufacture

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- Nuclear weapons systems manufacture
- Armaments
- Companies generating revenue from pornography

Areas of potential concern

Fairfield Village Community Association will not accept support that could compromise who we are and what we do – or undermine our effectiveness in achieving our goals. Partnerships with companies whose commercial objectives would conflict with our goals and values, or which could promote inaccurate or misleading messages about our commitment to those goals and values would not be appropriate.

Companies whose interests are opposed to the interests of Fairfield Village Community Association or compromise, such as businesses, companies or individuals with a poor reputation for equal opportunities, human rights or diversity.

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