



Fairfield Village Community Association

Saturday 7th July 2018, 10.00am

Venue: Fairfield Village Hall

Present: Conrad Palmer, Carol Edwards, Gerald Ingram, Pat Turbutt, Josie Albutt, Patricia Steward, Sheila Bretherton, Janice Boswell MBE, Julie Baldwin, Linda Garvin, Mary Gibbs, Carole Morris, Brenda Thomas, Trevor Jones, Rita Spense.

1. Apologies

Carol Brogan, Averil Perks, John Coldicott, Pauline Boulton, Simon Baldwin, Robert Garvin, Sue Wilkes & Brenda Clarke

2. Approval of minutes of last meeting

The minutes of the previous meeting were approved and signed by the Chair.

3. Chair's Report/Update on Issues

- **Community Litter Pick** –The next Community Litter Pick, 14th June, meet outside Village Hall 10.30am. If there are any areas of the village that need special attention please inform the Chair or one of the FVCA Officers.
- **Village Planters** – Looking very nice. Audrey H is watering planter near Mount Rd. Planter at the village entrance from Stoneybridge needs watering.
- **Floral Fairfield** – Judging has started. Standard across the village is very high. Instead of a First and Runners Up certificates, Gold star certificates will be issued.
- **Swan Inn** – Squeakey Pete Liquor & Poker Band is coming back, performing Friday 27th July.
- **Mini-island** – Cllr Webb has said that the dropped kerbs should be installed this summer.
- **Bromsgrove Advertiser** – Can be picked up from the Café. FVCA are collecting papers, hopefully getting them to the café by Thursdays.
- **Bread & Milk** - FVCA have been informed that due to low sales of bread & milk, with stock going to waste, Fairfield Cafe will soon stop stocking these items unless sales pick up. Please buy your bread and milk from the Café and keep this service in the village.
- **Wildmoor Quarry** – Mr. Richard Parton, owner of Wildmoor Quarry, gave a presentation to the Parish Council on Monday 2nd July, outlining his proposal to extend the current quarry's operation, extracting sand from adjacent land, including land owned by the Parish Council.

- **318 Bus Service** – The service went out to tender mid June. New contractor to deliver service from 2nd September 2018.
- **Redressing Stourbridge Rd** – Surface rededssing on the stretch of Stourbridge Rd between the mini-island and Catshill will take place during this month, July 2018.
- **Dog Fouling Sign** – Parish Council have ordered signs for the Recreation Ground.
- **SmartWater** – Rollout proposal has been agreed by the Parish Council:
 - Front page article in the next FVCA newsletter informing residents about Smartwater and the arrangements for the rollout, plus the use of other media informing residents. It is proposed that the kits can be collected on 19th September and 22nd September from the Fairfield Village Hall (rooms booked). The next newsletter will be ready for distribution in late August. With the agreement of Sheila Morris (& depending on the date), the Macmillan Coffee Morning could also be a collection opportunity, plus "drop-in" times at the Café or the Swan (if owners agree).
 - For those households which have not collected the kits, the properties will be letter dropped informing residents that they will receive a visit on a specified date within a given time slot. This date being no later than mid October. Alternative arrangements will be offered.
 - Between "collection point" date and visiting property with kit, registration forms are partially filled in (see below regarding electoral roll).
 - On the delivery date(s) a team of volunteers (FVCA volunteers and (invite) Police Cadets, Scouts) will visit the properties and complete the registration form. Volunteers/Police Cadets can demonstrate to the resident how to mark property.

To aid effective rollout 'the team' will need: Electoral Roll, so that dwellings can be marked off as kits are collected and correct addresses can be written on to registration forms (as detailed above).

A similar process will be arranged with Wildmoor Residents Association, leaving a clean-up operation for properties in outlying areas.

- **New Parish Councillor for Fairfield** – Gerald Ingram has been coopted by the Parish Council to serve as Councillor (Fairfield Ward). All six vacancies for the Fairfield Ward are now filled.

4. Neighbourhood Watch

Since last meeting FVCA have been made aware of a burglary in June, visit to the village by Nottingham Knockers, suspicious white van (driving slow, driver and passenger looking up people's driveways) and drugs on the Rec & behind the village hall. Vigilance is required, reporting suspicious activity to the police (tel. 101) and FVCA (who are the verified Neighbourhood Watch Group).

Residents are reminded not leave windows & doors open (so tempting during hot weather) and to close ground floor windows at night.

Home and shed security advice can be found in the FVCA newsletter, on the village website, in the foyer of the village hall and the police website.

5. Treasurer's Report & Insurance

Treasurer submitted the following report:

Finances

There have been no financial transactions since our previous meeting. Our cleared bank balance remains at £407.09.

Insurance

The insurance broker who had previously been helpful has not provided any useful quotations. Consequently I made direct contact with Zurich Insurance which provides a policy which is aimed at voluntary organizations such as FVCA.

Zurich has provided two quotations covering different risks. The first quotation is in respect of public liability alone and the second quotation is for public liability plus accident cover. The limit of liability in both cases would be £5M. The annual premium would be £99.31 for the first lesser cover and £ 168.25 for the wider cover.

Zurich require certain conditions to be fulfilled by the Association before they will 'go on risk'. In particular, the Association must have appropriate written policies in place. For example, we must have written Risk Assessments for all our events such as litter picking etc. Conrad has drafted appropriate policies and I believe that we are now in a position to purchase the insurance policy if the members so wish.

Accordingly I propose that the Association should purchase an insurance policy with Zurich Insurance to cover our potential losses arising from public liability claims and personal accidents.

Please note that I do not have specialist knowledge of the general insurance market and the suggested policy is one which I believe to be suitable for the Association but there may be other insurers who may provide better cover or cheaper policies.

Residents agreed to the purchase of the second Zurich quotation; public liability plus accident cover £168.25.

6. Traffic

- Speed Enforcement Officer is now visiting the village.

- A Traffic update from our Cty Cllr: “Engineering works - Still waiting for a response from the relevant officer, I am now taking the matter up with the portfolio holder.” It may be useful if the Cabinet Portfolio holder receives courtesy emails from residents detailing observations and experiences, this may help focus his mind (copy email to Cty Cllr Shirley Webb). Do not detail solutions, refer Cllr Amos to FVCA.

The portfolio holder is Cllr Alan Amos AAmos@worcestershire.gov.uk

Shirley’s email address is: swebb2@worcestershire.gov.uk.

- In response to a FVCA request, traffic monitoring lines have been laid on Stourbridge Rd between entrance of village from Stoneybridge and Wood Lane and between Mount Road and Yew Tree Lane.

7. WW1 Commemorations

Poppies are flowering on the Recreation, unfortunately not along church wall. War memorial cross to be cleaned within the next fortnight. Simon Baldwin has offered his services and Terry Owen will erect his scaffolding.

8. Engagement, Social Activities & Fund Raising

- Fairfield Walkers** – Successful first outing Friday 8th June, with a quickly scheduled evening walk on 27th June. July’s walking dates:
 - Friday 13th July, meet Rec. 10am. Drive to Walton Hill.
 - Wednesday 25th July, meet Rec. 7pm, finish at Swan Inn.
- Monthly Luncheon** – Fairfield Dining Group – Monday 16th July, lunch at the Potting Shed, 12.30pm, please contact Pat by 9th July if you will be attending.
- Afternoon Tea** – 16th August, afternoon high tea at the Village Hall, 3pm – 5pm. Money raised will be shared between Libby Mae’s Little Angels & the community Association. Tickets are £7.50 (or £7.00 if purchased in advance) and includes a glass of prosecco.

9. Any other business

None

Date of next meeting: Monday 6th August 7.00pm for 7.30pm start, Fairfield Villa Club House